

## Information about the Collection of Data according to article 13 General Data Protection Regulation (GDPR)

With the following information we would like to offer you an overview about the processing of your personal data by the company C. Cramer, Weberei, GmbH u. Co. KG and about your rights based on the data protection law (GDPR).

### Contact data of the competent office

C. Cramer, Weberei, GmbH u. Co. KG, Eper Straße 45 – 47, D- 48619 Heek, Germany

<b>Competent member of the executive board</b>	Mr Gerold Messink,
Phone number:	+49 (0) 2568 / 9315-0
Telefax:	+49 (0) 2568 / 9315-93
Email address:	info@ccc-fabrics.com

### Contact data of the person in charge for data protection

Person in charge:	Miss Eva-Maria Döker,
Address:	Hauptstraße 43, 48712 Gescher, Germany
Phone number:	02542 917 918 0
Email address:	e.doeker@itm-systems.com

### Objective and legal basis of the collection of data

The company C. Cramer, Weberei, GmbH u. Co. KG collects its data only in the course of business and/or to comply with the contractual, pre-contractual and legal obligations.

The collection of data and the processing of data is necessary to execute your order. The lawfulness of the processing is based on article 6, comma 1, letter b and c GDPR.

### Recipient

If necessary for the execution of the contract or if prescribed by law, these data will be transmitted to authorities and to the required service providers or to similar third parties (like for example *service providers, parcel services, transport companies, tax consultants and custom services*)

We never transmit your personal data to a third country or to other international organisations outside the UE and/or outside the EEC. *However, this does not include eventual transmissions to our subsidiary company Cramer Fabrics Inc., Dover, NH, USA under full reserve of the collection objective mentioned above.*

### a) Support by external IT service providers

We are supported by respective service providers in the IT sector. In this context we also use the possibility of the (remote) maintenance. In this case you cannot completely avoid that master data cannot be viewed by the technicians in charge. However, the technicians are obliged to comply with strict confidentiality during the contract for the order processing according to art. 28 GDPR.

### b) Order processing

According to article 28 GDPR we have concluded a contract with service providers processing the data on our account and according to our instructions for the data processing. With this contract we guarantee that your data are processed by external offices at the same level of safety implemented in our own company.

### Storage duration

The data are removed as soon as they are not required for processing purposes. In this context, the tax-law (§ 147 AO) and commerce-law (§ 257 HGB) storage terms of six and/or ten years are to be complied with.

### Your rights

You have the right to ask for information about the data stored by us (according to art. 15 GDPR) and in case of incorrectness of the data you have the right to apply for the correction (art. 16 GDPR) or for the elimination of the data if the data storage is inadmissible (art. 17 GDPR). In addition, you have the right for limitation of processing (according to art. 18 GDPR) and data transmissibility (according to art. 20 GDPR). You have also the right to appeal at a regulatory body.